

# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 1



## Inside this Issue:

Welcome Yeselin!	Page 1
Data Submission Schedule	Page 2
April Shout-Outs!	Page 3
Training Schedule	Page 4
Training Tips Part 1	Page 5
Training Tips Part 2	Page 6
From the Auditors	Page 7
TIBRS Auditors by County	Page 8
TIBRS User Group	Page 9
CJIS Support Center Contact List	Page 10

## WELCOME YESELIN PENDLETON!

We are happy to announce that Yeselin Pendleton has been appointed CJIS Division Assistant Director! The appointment became official on April 12th. Pam will be retiring later this year and will be showing Yeselin the ropes until then. You may remember Yeselin as our former Publications Specialist in the Crime Statistics Unit. Congratulations Yeselin!



***NOW HEAR THIS!!!***



**LIVE TIBRS REVIEW CLASSES TO RESUME IN MAY!**



*April 2021*



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 2



## WEEKLY SUBMISSION SCHEDULE

SUBMISSION DATE	REQUIRED DATA RANGE	DATA IN FILE
Wed. March 31	0000 March 21 thru 2359 March 27	March, 2021
Wed. April 7 – 1 of 2	0000 March 28 thru 2359 March 31	March, 2021
Wed. April 7 – 2 of 2	0000 April 1 thru 2359 April 3	April, 2021
Wed. April 14	0000 April 4 thru 2359 April 10	April, 2021
Wed. April 21	0000 April 11 thru 2359 April 17	April, 2021
Wed. April 28	0000 April 18 thru 2359 April 24	April, 2021
Wed. May 5	0000 April 25 thru 2359 April 30	April, 2021
Wed. May 12	0000 May 1 thru 2359 May 8	May, 2021
Wed. May 19	0000 May 9 thru May 15	May, 2021
Wed. May 26	0000 May 16 thru 2359 May 22	May, 2021
Wed. June 2	0000 May 23 thru 2359 May 29	May, 2021
Wed. June 9 – 1 of 2	0000 May 30 thru 2359 May 31	May, 2021
Wed. June 9 – 2 of 2	0000 June 1 thru 2359 June 5	June, 2021
Wed. June 16	0000 June 6 thru 2359 June 12	June, 2021
Wed. June 23	0000 June 13 thru 2359 June 19	June, 2021
Wed. June 30	0000 June 20 thru 2359 June 26	June, 2021
Wed. July 7 – 1 of 2	0000 June 27 thru 2359 June 30	June, 2021
Wed. July 7 – 2 of 2	0000 July 1 thru 2359 July 3	July, 2021
Wed. July 14	0000 July 4 thru 2359 July 10	July, 2021
Wed. July 21	0000 July 11 thru 2359 July 17	July, 2021
Wed. July 28	0000 July 18 thru 2359 July 24	July, 2021
Wed. August 4	0000 July 25 thru 2359 July 31	July, 2021
Wed. August 11	0000 August 1 thru 2359 August 7	August, 2021



# April 2021



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 3

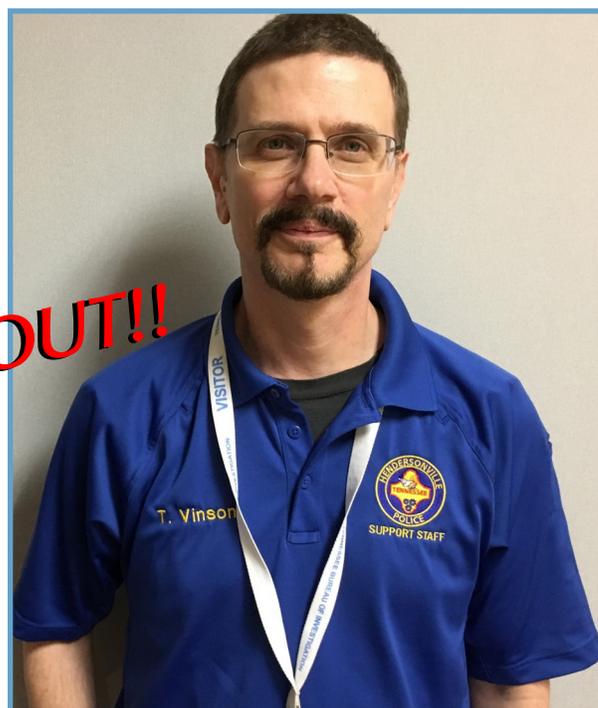


## APRIL SHOUT-OUTS!

Our April Shout-Outs go to two excellent RACs. Beverly and Terry are committed to ensuring their TIBRS data submissions are accurate and on time. Thank you both (and all of you) for your dedication, and for playing an integral role in the TIBRS program! This Shout-Out's for you!



**BEVERLY BUCHANAN**  
**DICKSON COUNTY SHERIFF'S OFFICE**



**TERRY VINSON**  
**HENDERSONVILLE POLICE DEPT.**

Each month in the TIBRS Newsletter, we recognize TIBRS User Group members, TBI staff, and/or FBI staff, for an achievement, or we may just give a Shout-Out for no reason at all!

*If you have someone you would like to nominate for the May, 2021 Shout-Out, please send an email to [Dale.King@tn.gov](mailto:Dale.King@tn.gov)!*



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 4



## TRAINING SCHEDULE

May 2021	Class Type	Location/Time (CDT)
Monday, May 10 <sup>th</sup>	Intro to Data Collection Part 1	Online / 8:30am – 12:30pm
Tuesday, May 11 <sup>th</sup>	Intro to Data Collection Part 2	Online / 8:30am – 12:30pm
Wednesday, May 12 <sup>th</sup>	TNCOP Software Part 1	Online / 8:30am – 12:30pm
Thursday, May 13 <sup>th</sup>	TNCOP Software Part 2	Online / 8:30am – 12:30pm
Tuesday, May 18 <sup>th</sup>	RAC Orientation/Crimelnsight	Online / 8:30am – 12:30pm
Thursday, May 20 <sup>th</sup>	TIBRS Review	TBI HQ / 8:30am – 4:30pm
Wednesday, May 26 <sup>th</sup>	TIBRS Review	TBI HQ / 8:30am – 4:30pm
June 2021	Class Type	Location/Time (CDT)
Monday, June 7 <sup>th</sup>	Intro to Data Collection Part 1	Online / 8:30am – 12:30pm
Tuesday, June 8 <sup>th</sup>	Intro to Data Collection Part 2	Online / 8:30am – 12:30pm
Wednesday, June 9 <sup>th</sup>	TNCOP Software Part 1	Online / 8:30am – 12:30pm
Thursday, June 10 <sup>th</sup>	TNCOP Software Part 2	Online / 8:30am – 12:30pm
Tuesday, June 15 <sup>th</sup>	RAC Orientation/Crimelnsight	Online / 8:30am – 12:30pm
Wednesday, June 16 <sup>th</sup>	Introduction to Data Collection	TBI HQ / 8:30am – 4:30pm
Thursday, June 17 <sup>th</sup>	TIBRS Review	TBI HQ / 8:30am – 4:30pm
Tuesday, June 22 <sup>nd</sup>	TIBRS Overview and Report Writing	Online / 8:30am – 12:30pm
Wednesday, June 23 <sup>rd</sup>	TIBRS Overview and Report Writing	Online / 8:30am – 12:30pm
Thursday, June 24 <sup>th</sup>	TIBRS Review	TBI HQ / 8:30am – 4:30pm
July 2021	Class Type	Location/Time (CDT)
Monday, July 12 <sup>th</sup>	Intro to Data Collection Part 1	Online / 8:30am – 12:30pm
Tuesday, July 13 <sup>th</sup>	Intro to Data Collection Part 2	Online / 8:30am – 12:30pm
Wednesday, July 14 <sup>th</sup>	TNCOP Software Part 1	Online / 8:30am – 12:30pm
Thursday, July 15 <sup>th</sup>	TNCOP Software Part 2	Online / 8:30am – 12:30pm
Tuesday, July 20 <sup>th</sup>	TIBRS Review	TBI HQ / 8:30am – 4:30pm

Abby has scheduled six live classes beginning in May. The classes will only be taught at TBI Headquarters in Nashville for now, but we hope to start scheduling regional classes in late summer or early fall. The classes will begin at 8:00am and end at approximately 4:30pm CST. **Due to COVID-19 restrictions, attendees will be required to wear a mask. Attendance for each class is limited to 18, so sign up early!**



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 5



## TIBRS TRAINER TALK PART ONE

ABBY

With the 2021 Data Review just around the corner, I would like to remind everyone of the Counting Methodology for TIBRS. ***For Crimes Against Persons, one offense is counted for each victim involved in the incident.*** For example, a man with a knife stabbed 2 people and threatened 10 more during an argument at a football game. This incident would be reported as Aggravated Assault. However, your crime count will be 12, because the count reflects the number of persons assaulted. ***For Crimes Against Property and Crimes Against Society: Each offense is considered a distinct operation, so the count will reflect one, regardless of the number of victims.*** There is one exception in Crimes Against Property. For Motor Vehicle Theft, the number of vehicles is counted. Your crime count for Motor Vehicle Theft will be the number of vehicles stolen in an incident.

As always, if you have any questions, please contact me: [Abby.S.Claud@tn.gov](mailto:Abby.S.Claud@tn.gov).

**COUNTING METHODOLOGY**  
**CRIMES AGAINST PERSONS**

Crimes Against Persons are those whose victims are always classified as "Individual" or "Law Enforcement Official."

**FOR COUNTING PURPOSES**

In this category, one offense is counted for each *victim* involved in the incident.



*April 2021*



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 6



## TIBRS TRAINER TALK PART TWO

ABBY

### COUNTING METHODOLOGY CRIMES AGAINST PROPERTY/SOCIETY

In Crimes Against Property and Crimes Against Society, the offender's objective/intent is to obtain money, property or some other benefit.

#### FOR COUNTING PURPOSES

In these categories, offenses are considered *distinct operations*, so the count will reflect one, regardless of the number of victims.



## SIGNING UP FOR TIBRS TRAINING

TIBRS Overview & Report Writing is a beneficial class for officers and supervisors needing a better understanding of TIBRS. This class is P.O.S.T. certified for 8 hours.

RAC Orientation/Crimelnsight does not count toward initial or recertification training requirements for RACs and/or Alternate RACs.

*However, due to the many advantages of using Crimelnsight, such as Mapping and details on how to run and build reports, we highly recommend that RACs and Alternate RACs attend this class!*

If anyone has any questions about TIBRS classes, or would like to sign up for a class please contact:  
[Abby.S.Claud@tn.gov](mailto:Abby.S.Claud@tn.gov).



# April 2021



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 7



## FROM THE AUDITORS

DEBBIE, RANDALL, AND THOMAS

A victim's vehicle was broken into in a parking lot. Stolen items included a purse (value: \$100) containing credit cards, driver's license (zero value), make-up (value: \$25), and a hunting knife (value: \$50).

What offense do you report to TIBRS? *Theft from a Motor Vehicle.*

What are the property categories? *Purse/Handbags/Wallet; Credit/Debit Cards; Identity Documents (driver's license); Consumable Goods (make-up); and Weapons-Other (hunting knife).*

Let's look at the same scenario again, but this time the only property stolen was the car battery, (value: \$100).

What do you report to TIBRS? *Theft of Vehicle Parts or Accessories.*

Property: *Motor Vehicle Parts/Accessories.*

Even though TCA allows a law enforcement officer to **charge** the offender with Burglary/Breaking and Entering, why not report Burglary/Breaking & Entering to TIBRS? *A vehicle does not meet the TIBRS definition of burglary.* Part of the NIBRS/TIBRS definition of burglary is *Unlawful entry into a building or other structure.*

The charge may be Burglary/Breaking & Entering, but for TIBRS, the two examples above would be reported as Theft from a Motor Vehicle and Theft of Motor Vehicle Parts or Accessories, respectively.

As always, if you have questions, please do not hesitate to contact your TIBRS Auditor!



# April 2021



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 8



## TIBRS AUDITORS: ASSIGNED COUNTIES

East Tennessee Point of Contact Debbie Lamb						
Anderson	Claiborne	Hamblen	Knox	Morgan	Scott	Washington
Bledsoe	Cocke	Hamilton	Loudon	Overton	Sequatchie	
Blount	Cumberland	Hancock	Marion	Pickett	Sevier	
Bradley	Fentress	Hawkins	McMinn	Polk	Sullivan	
Campbell	Grainger	Jefferson	Meigs	Rhea	Unicoi	
Carter	Greene	Johnson	Monroe	Roane	Union	

Middle Tennessee Point of Contact Thomas Huffman			
Bedford	Grundy	Putnam	White
Cannon	Jackson	Robertson	Williamson
Cheatham	Lincoln	Rutherford	Wilson
Clay	Macon	Smith	
Coffee	Marshall	Sumner	
Davidson	Maury	Trousdale	
DeKalb	Moore	Van Buren	
Franklin	Morristown PD	Warren	

West Tennessee Point of Contact Randall Hendrix			
Benton	Gibson	Houston	Montgomery
Carroll	Giles	Humphreys	Obion
Chester	Hardeman	Lake	Perry
Crockett	Hardin	Lauderdale	Shelby
Decatur	Haywood	Lawrence	Stewart
Dickson	Henderson	Lewis	Tipton
Dyer	Henry	McNairy	Wayne
Fayette	Hickman	Madison	Weakley



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 9



## GET INVOLVED WITH THE TIBRS USER GROUP!

TIBRS User Group Officers			
President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov
Vice President	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org
Secretary/Treasurer	Samantha McClain	Knoxville Police Department	smcclain@knoxvilletn.gov
East Representative	Barbie Watson	Cleveland Police Department	bwatson@clevelandtn.gov
Middle East Representative	Misty Christensen	Lebanon Police Department	Christensenm@lebanontn.org
Middle West Representative	Paige Jackson	Waynesboro Police Department	pjackson@cityofwaynesboro.org
West Representative	Angela Smith	Memphis Police Department	Angela.smith@memphistn.gov
Colleges/Universities	Jennifer Mayberry	East Tennessee State University	mayberj@etsu.edu



# CJIS Support Center—TIBRS Newsletter

April 2021 | Volume 25 Issue 4, P. 10



## CJIS SUPPORT CENTER STAFF LIST

ASSISTANT DIRECTORS, CJIS DIVISION		
Pam Beck	(615) 744-4206	Pam.Beck@tn.gov
Yeselin Pendleton	(615) 744-4136	Yeselin.Pendleton@tn.gov
CJIS SUPERVISOR, TIBRS & N-DEX		
Dale King	(615) 744-4026	Dale.King@tn.gov
CJIS DATA ANALYSIS & PUBLISHING		
Steven Jancarek	(615) 744-4024	Steven.Jancarek@tn.gov
Our new Publishing Specialist is Austin Pendergrass. His first day with our unit is April 26th!		
CJIS DATA SUBMISSION PROCESSING		
Ashley Anderson	(615) 744-4030	Ashley.Anderson@tn.gov
CJIS SUPPORT SPECIALISTS: AUDITING		
Debbie Lamb	(865) 549-7853	Debbie.Lamb@tn.gov
Thomas Huffman	(615) 744-4018	Thomas.Huffman@tn.gov
Randall Hendrix	(731) 984-6677	Randall.G.Hendrix@tn.gov
CJIS SUPPORT SPECIALISTS: TRAINING		
Abby Claud	(615) 744-4290	Abby.S.Claud@tn.gov

EAST TENNESSEE POINT OF CONTACT INFORMATION	MIDDLE TENNESSEE POINT OF CONTACT INFORMATION	WEST TENNESSEE POINT OF CONTACT INFORMATION
Debbie Lamb 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 Debbie.Lamb@tn.gov	Thomas Huffman 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4018 FAX: (615) 744-4555 Thomas.Huffman@tn.gov	Randall Hendrix 121 Executive Drive Jackson, TN 38305 (731) 984-6677 FAX: (731) 668-9769 Randall.G.Hendrix@tn.gov

